

## Job Description

**Job Title:** Registered Nurse, Staff Nurse  
**Reports to:** Nursing Manager

### **Purpose of Nursing Team:**

To provide 24-hour nursing cover at Life Works Treatment Centre, complying with the legislation laid down in Care Standards Act 2000. To constantly strive to maintain excellent quality of care.

### **Responsibilities:**

1. To attend for duty when scheduled in a fit condition for work. Shifts may include nights, bank holidays and unsocial hours.
2. To be accountable for personal practice and report any mistakes or difficulties.
3. To be responsible for the general health care of the clients, reporting areas of concern to the Nursing Manager and Medical Officers.
4. To maintain a high standard of documentation on client records and on any internal or external documentation.
5. To work as part of a multi-disciplinary team, ensuring good communication between disciplines.
6. To administer medical detoxification to clients ensuring Medical Officers are fully informed of the client's process.
7. To observe the behaviours and physical, emotional and mental state of clients, documenting the same accurately and fully daily.
8. To carry out tasks as requested by the Nursing Manager, Clinical Director or Medical Officer.
9. To act as Fire Officer, in the absence of the Health and Safety Officer, adhering to the procedures laid down by the company.
10. To follow correct Health and Safety procedures.
11. To play a significant part in client education by improving their knowledge of addictions and increasing their health care awareness and life skills.
12. To assist Care staff improve their skills and knowledge and to assist in training new staff.
13. To be aware of the Treatment Programme and its philosophy.
14. To respect the confidential nature of our work.
15. To work with visitors and outside professionals to promote the treatment philosophy.
16. To update and engage in training. To comply with PREP requirements for NMC registration and Care Home requirements for training.
17. To maintain good levels of knowledge of the treatment protocols and procedures.
18. To attend appraisals and supervision as scheduled.
19. To report any concerns of staff incompetence or abuse of clients

## **Knowledge and skill requirements**

### **Essential:**

1. First level registration with NMC
2. A reliable and mature personality and outlook
3. Ability to communicate in a non judgemental way with clients from diverse backgrounds.
4. The ability to maintain confidentiality
5. Excellent communication and documentation skills.
6. An understanding of dependency issues
7. Knowledge of detoxification.
8. The ability to work in a calm but diligent manner; to use one's own initiative, and to work successfully as part of the nursing team and the whole team.

### **Desirable:**

- Current auricular acupuncture certificate
- Phlebotomy skills
- Knowledge of 12 Step philosophy
- Willingness to participate in client education programme